

**DUTCHESS COUNTY PERSONNEL DEPARTMENT  
22 MARKET STREET  
POUGHKEEPSIE, NY 12601  
(845) 486-2169**

**REPORT OF CHANGE OF ADDRESS/ NAME/ OTHER  
FOR CIVIL SERVICE EXAMINATIONS AND RECRUITMENTS**

NAME: \_\_\_\_\_ EXAM/JOB TITLE & EXAM #: \_\_\_\_\_  
SS #: \_\_\_\_\_  
DATE: \_\_\_\_\_ \*\*\*Please indicate rank #, if known \_\_\_\_\_

\*\*\*State your actual permanent legal residence and indicate for how long you have resided there continuously, up to this date. \*\*\*

	<u>From:</u>	<u>To:</u>
Legal Residence Address	_____	_____
Mailing Address (if different)	_____	_____
Telephone Number	_____	_____
Name	_____	_____
Effective Date of Change:	_____	

	<u>Years</u>	<u>Months</u>
School District: _____	_____	_____
City/Town/Village: _____	_____	_____
County: _____	_____	_____
State: _____	_____	_____
*Fire District: _____	_____	_____

**\*\*\*Attention: Candidates on Firefighter and/or Deputy Sheriff/Police Officer eligible lists must attach a copy of the following as proof of change: Voter's Registration Card, Top Portion of Income Tax Statement or Changed Driver's License\*\*\***

Signature: \_\_\_\_\_

For Civil Service Use:  
Date received: \_\_\_\_\_  
Proof Submitted: \_\_\_\_\_  
Lists amended: \_\_\_\_\_  
Initials: \_\_\_\_\_

Pursuant to Section 23.4a of Civil Service Law, preference in appointment from open competitive lists may be given to candidates who have been residents of the locality in which appointment is to be made for at least 30 days prior to certification of the eligible list. For appointment in some jurisdictions you may be required to become a resident thereof in Accordance with law or resolution.